

# THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Corporate Services Committee Meeting held Monday, January 29, 2024, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Chair Mathew Gardiner  
Vice Chair Fern Levesque  
Councillor Garry Thibert

Visiting Council: Mayor Raymond A. Bélanger

Staff Present: Amy Leclerc, Municipal Clerk/Revenue Services Clerk  
Paul Laperriere, Interim CAO/Treasurer  
Barry Jackson, Public Works Supervisor

\*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

## 1. Meeting Called to Order

Meeting Called to Order by Chair Gardiner at 6:00 p.m.

## 2. Announce Electronic Participants

Clerk announced one member of the public participating electronically

## 3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

### Resolution Number CS24-01

Moved by Councillor Fern Levesque  
Seconded by Vice Chair Garry Thibert

**BE IT RESOLVED THAT** the agenda dated Monday, January 29, 2024 be adopted.

**CARRIED** – unanimous

## 4. Disclosures of a Conflict of Interest

## 5. Adoption of Minutes

5.1 Regular Meeting of October 2, 2023

### Resolution Number CS24-02

Moved by Vice Chair Garry Thibert  
Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** the minutes of the Corporate Services Committee meeting of Monday, October 2, 2023 be adopted as presented.

**CARRIED** – unanimous

## 6. Presentations and Delegations

## 7. Notice of Motions

## 8. Correspondence

8.1 Asphodel Norwood – Rising Municipal Insurance Costs

The committee spoke on correspondence item # 8.1 and requested that it be supported at the next regular council meeting.

8.2 Municipality of Tweed – Licence Plate Renewal Fee

The committee spoke on correspondence item # 8.2

**9. Committee Reports**

9.1 Updates from Town Hall – Report # 24-01CSR

**Resolution Number CS24-03**

Moved by Councillor Fern Levesque

Seconded by Vice Chair Garry Thibert

**BE IT RESOLVED THAT** the Corporate Services Committee receives Report # 24-01CSR titled Updates from Town Hall.

**CARRIED** – unanimous

9.2 Procurement Policy – Report # 24-02CSR

**Resolution Number CS24-04**

Moved by Councillor Fern Levesque

Seconded by Vice Chair Garry Thibert

**BE IT RESOLVED THAT** the Corporate Services Committee receives Report # 24-02CSR titled Procurement Policy.

**CARRIED** – unanimous

**10. In Camera (Closed) Session**

**11. Return to Regular Session**

**12. Motions Resulting from Closed Session**

**13. Adjournment**

13.1 Adjournment of the meeting

**Resolution Number CS24-05**

Moved by Vice Chair Garry Thibert

Seconded by Councillor Fern Levesque

**BE IT RESOLVED THAT** the January 29, 2024 meeting adjourn at 6:41 p.m.

**CARRIED** – unanimous

**Approved Minutes as Certified by  
the Municipal Clerk**



